



International Corporate Accountability Roundtable (ICAR) Legal and Policy Intern Spring 2017

Position Description

The International Corporate Accountability Roundtable (ICAR) is a coalition of human rights, environmental, labor, and development organizations that creates, promotes, and defends legal frameworks to ensure corporations respect human rights in their global operations.

ICAR seeks a bright and dedicated law student to work during Spring 2017 in its Washington, DC office as either a part-time (minimum 15 hours per week) or full-time (40 hour per week) intern on a number of corporate accountability and human rights initiatives, for a minimum of 12 weeks.

The intern will assist with ongoing ICAR work streams, including but not limited to:

- Promoting human rights due diligence and supporting corporate transparency and disclosure in relation to non-financial information, including corporations' human rights policies, procedures, risks, and steps taken to mitigate or prevent impacts;
- Working human rights considerations into public procurement policies;
- Guiding the development, implementation, and review of National Action Plans on business and human rights;
- Addressing human rights risks in relation to instances of corruption in large-scale land deals;
- Utilizing government trade tools for the protection of human rights in the context of business;
- Exploring mechanisms to hold parent companies accountable for human rights harms committed by subsidiaries;
- Supporting prosecutions of companies for human rights-related crimes;
- Tackling barriers to judicial remedy at the federal and U.S. state level;
- Enhancing access to non-judicial mechanisms for victims of business-related human rights harms; and
- Developing business and human rights standards in the context of multi-stakeholder initiatives, including those related to private security actors.

The Legal and Policy Interns are responsible for supporting the work of ICAR's legal staff. Internship tasks include conducting legal research and writing in support of the above work streams, developing and drafting blog posts, researching pending legislation and regulatory comment periods related to corporate

accountability, producing case summaries of corporate accountability-related litigation, and drafting minutes from meetings as required. Depending on the interest of the intern, there may also be opportunities to assist with grant writing and consultation planning.

As ICAR's internship program is structured to provide an educational environment for students, interns work under the close supervision of ICAR's legal staff, who provide feedback on the interns' work product and who hold regular check-ins with the interns.

Qualifications

- 2nd or 3rd year JD student or LLM student;
- Demonstrated commitment to / interest in corporate accountability and human rights;
- Excellent legal research and writing skills;
- Familiarity with international law and foreign law research;
- Familiarity with international and regional human rights treaties, the UN system, and international legal frameworks relevant to corporate accountability, including the UN Guiding Principles on Business and Human Rights;
- Familiarity with the administrative law process;
- High level of attention to detail;
- Skilled in converting citations into Bluebook format;
- Strong computer skills, including proficiency with Microsoft Office applications, Google applications, and Dropbox;
- Self-motivated;
- Works well in an informal, team-oriented environment;
- Experience working in a multicultural setting; and
- Fluency in English required; Spanish or French language skills preferred.

Compensation

Although ICAR places a high value on its interns' contributions to the organization, we are unable to offer paid internships at this time. Past interns have received funding from outside foundations or law school course credit for their time. We encourage applicants to seek these alternative forms of compensation and are happy to assist with this in any way that we can.

To Apply

Please send a cover letter, resume, transcript, short writing sample (5 pages or less), and list of three references to Sophia Lin (sophia@icar.ngo). Applications will be reviewed on a rolling basis until **November 30, 2016**. Interested students are encouraged to apply as soon as possible.